

**Supervising Attorney, Tenant Justice Program  
January 31, 2023  
Job Announcement**

Rising for Justice (“RFJ”) invites applications for a full-time supervising attorney position in our Tenant Justice Program. Supervising attorneys are responsible for guiding staff attorneys through all aspects of client representation. We seek a dynamic and experienced litigator with strong team building, management, and supervisory skills as well as the ability to lead, mentor and inspire others.

**About Rising for Justice**

Established in 1969, RFJ (formerly DC Law Students in Court) is the oldest clinical teaching program in the District of Columbia. RFJ is both a public interest law firm and a clinical education program that draws students from area law schools in Washington, D.C. Since our founding, RFJ has trained law students to provide free, high-quality legal services to the District’s indigent and low-income community. A fundamental part of our mission is to provide law students with an exceptional clinical education that meets the highest standards of instruction and practice.

RFJ embraces equal justice and diversity as core values. We strive to maintain a workplace that is vibrant, welcoming, innovative, and collaborative. We are committed to fostering the thoughtful exchange of ideas and to ensuring that all voices are heard and respected. We seek a supervisor who embraces our mission and values. Our commitment to diversity, inclusion, and non-discrimination includes race, sex, age, religion, national origin, sexual orientation, gender identity/expression, personal appearance, genetic information, political affiliation, marital status, family responsibilities, disability, status as a veteran, and any other characteristic protected by federal, state, or local law or regulation.

**The Tenant Justice Program**

TJP seeks to prevent the displacement of low-income tenants in the District of Columbia and preserve tenants’ rights. TJP attorneys and students represent tenants in eviction cases and housing conditions cases in D.C. Superior Court, administrative proceedings in the Office of Administrative Hearings related to rent stabilization, and in other matters related to enforcing tenants’ rights.

## Position Responsibilities

Responsibilities include:

- Provide ongoing oversight and guidance to staff attorneys through all phases of case practice, including assistance in successful management of caseloads through regular meetings and ongoing performance monitoring; assess case outcomes to ensure legal work is competently completed.
- Develop and implement metrics and reporting tools for use in ongoing attorney supervision; manage supervisee compliance with grant requirements.
- Guide professional growth of staff attorneys; collaborate on crafting and monitoring performance, training, and professional development plans.
- Provide training on different subject areas to junior staff.
- Model best practices and motivate supervisees to engage in them.
- Encourage teamwork, resolve conflicts and develop plans for crisis management.
- Assist TJP Director and Deputy Director on grant reporting and case management.
- Participate on TJP case acceptance team and on internal committees; and
- Maintain a limited caseload.

## Qualifications

The Supervising Attorney must be a member of the D.C. Bar (preferred) or eligible to waive into the D.C. Bar with at least three to five years of post-JD legal experience as a practicing legal services attorney in housing-related matters. Excellent communication skills, the ability to work independently and collaboratively, the ability to thrive and help others thrive in a fast-paced litigation environment, a strong work ethic, a client-centered approach to advocacy, and a passion to train and mentor less experienced lawyers are required.

Preferred qualifications include prior supervisory experience and Spanish language skills. RFJ alumni are encouraged to apply.

**Hours, Salary and Benefits:** This is a full-time position based on a 40-hour work week. Salary is commensurate with experience based on a salary scale for supervising attorneys. We offer a competitive salary and benefits package, including employer-paid medical, dental, and vision insurance; generous sick, annual and personal leave; life and disability insurance, and paid federal and local holidays. Qualified attorneys are eligible for renewable, interest-free, forgivable loans up to \$12,000 annually.

**To Apply:** Each candidate should submit a cover letter, resume or CV, and three professional references by email to Julia Cade, Interim Director of Operations, at [hiring@risingforjustice.org](mailto:hiring@risingforjustice.org). Please indicate "Supervising Attorney, [your full name]" in the subject line of the email.

**Application Deadline:** Review of applications will begin immediately and will continue until the position is filled.