

Job Announcement
Deputy Director, Tenant Justice Program

Rising for Justice (“RFJ”) invites applications for the Deputy Director of its Tenant Justice Program (TJP). TJP provides a range of legal services from same-day limited scope representation to extended representation to income-eligible tenants with eviction cases or who are in jeopardy of eviction. Reporting to the Director of the TJP or RFJ’s Executive’s Director’s designee, this position provides oversight to TJP staff to ensure conformity with organizational policies and to serve as a model of excellent workplace practices. This is a management position and is part of RFJ’s senior leadership team.

Responsibilities:

- Chairing RFJ’s Housing Practice Case Acceptance Committee, coordinating litigation strategy and priorities and managing case assignments and case referrals according to established standards;
- Managing RFJ’s participation in the Landlord Tenant Legal Assistance Network (LTLAN), the central intake system for potential eviction defense cases and other housing matters;
- Supervising a team of staff attorneys and paralegals involved in the representation of income eligible DC residents with housing matters that have or may result in evictions;
- Meeting with staff at least bi-weekly to review the status of all case-related work in accordance with established case practice standards;
- Attending bi-weekly meetings of RFJ’s Housing Advocacy and Litigation Clinic (HALC) and weekly classes for law students;
- Teaching classes in litigation skills to clinic participants, participating in trial simulations and moot exercises, and developing lesson plans and curriculum in collaboration with HALC staff and TJP Director;
- Providing direct attorney services as appropriate, including extended and limited scope representation and brief services and co-counseling cases in accordance with established workload expectations;
- Designing and managing RFJ’s in-house TJP staff training program in consultation with the TJP Director;

- Working in tandem with other RFJ advocacy units to achieve best outcomes for clients;
- Overseeing the collection and accuracy of all case-related data, including data entered in Qualtrics;
- Serving as a liaison with other legal services providers, attending collaborative meetings and coordinating services with outside organizations; and
- Other duties as assigned.

Qualifications:

- JD with at least 6 years of combined litigation, management, and/or supervisory experience.
- Must be a member of the DC Bar or eligible to waive into the DC Bar.
- A strong work ethic, client-centered approach to advocacy, and an innovator with excellent communications and organizational skills.
- Experience working with low-income and vulnerable populations, clinical teaching background, familiarity with housing law, and fluency in Spanish are preferred.

Salary and Benefits:

This is a full-time position based on a 40-hour work week. RFJ’s salaries are set on a scale based on years of experience. The scale for this position is \$90,000 to \$120,000. RFJ’s compensation includes an excellent benefits package, including employer-paid medical, dental, and vision insurance; generous sick, annual, and personal leave; life and disability insurance; and paid federal and local holidays. RFJ offers a hybrid work environment with three days in the office.

To Apply:

Each candidate should submit a cover letter and resume by email addressed to Linda Brooks, Director of Human Resources, at [hiring@risingforjustice.org](mailto: hiring@risingforjustice.org). Please indicate “Deputy Director, TJP [your full name]” in the subject line of the email.

Application Deadline:

Review of applications will begin immediately and continue until the position is filled.

About Rising for Justice:

Created in 1969, RFJ, formerly known as DC Law Students in Court, is the oldest clinical teaching program in the District of Columbia. RFJ operates as a public interest legal services provider and clinical education program for law and social work graduate students and serves more than 4,000 clients per year. Much of RFJ’s work focuses on fighting eviction and

displacement on behalf of low-income tenants in the District of Columbia. In addition, RFJ represents justice-involved DC residents in need of a fresh start by clearing their criminal records and individuals seeking family stability.

RFJ's mission is to leverage the collective forces of students and experienced advocates to achieve justice for all. The organization embraces equal justice and diversity as core values and strives to maintain a workplace that is vibrant, welcoming, innovative, and collaborative. RFJ is committed to fostering the thoughtful exchange of ideas and to ensuring that all voices are heard and respected. Its commitment to diversity, inclusion, and non-discrimination includes race, sex, age, religion, national origin, sexual orientation, gender identity/expression, personal appearance, genetic information, political affiliation, marital status, family responsibilities, disability, status as a veteran, and any other characteristic protected by federal, state, or local law or regulation.