

## **Director, Housing Advocacy and Litigation Clinic**

Rising for Justice (RFJ) is seeking a Director of its Housing Advocacy and Litigation Clinic (HALC), a law school clinical program currently serving student attorneys from Georgetown University Law Center and The University of the District of Columbia David A. Clarke School of Law. Students are supervised by clinical supervising attorneys who report to the HALC Director. Reporting to RFJ's Director of Litigation and Advocacy, the HALC Director is a management position and is part of RFJ's senior leadership team.

### **Responsibilities:**

This position is expected to serve as a model of excellent workplace practices and is responsible for managing all aspects of RFJ's clinical teaching program, including the following:

- Conducting annual updates and periodic revisions to the clinical curriculum, course syllabi, orientation materials, case practice protocols, and related educational materials to conform with best practices.
- Developing and managing the implementation of standards applicable to case practice and student supervision.
- Monitoring supervision practices on an ongoing basis through periodic meetings with clinical supervising attorneys to ensure that appropriate instructional standards are being implemented and providing remedial and other supports to supervising attorneys as needed.
- Collaborating with colleagues on RFJ's senior leadership team on strategic planning initiatives related to enhancing the organization's programs and leading strategic planning initiatives related to HALC.
- Serving as a liaison with participating law schools to ensure timely satisfaction of law school requirements related to student participation in HALC.
- Managing the law student recruitment process and administrative processes related to clinic operations.
- Supervising attorneys and paralegal(s) assigned to HALC and overseeing all HALC operations to ensure conformity with organizational policy.
- In collaboration with RFJ's Development & Communications Unit, drafting grant applications and reports related to funding sources that support HALC's work and in promoting HALC to both internal and external audiences.

### **Qualifications:**

- JD with at least 8 years combined litigation and law school teaching experience.
- Membership in the DC Bar or ability to waive into the DC Bar.
- A strong work ethic and an innovator with excellent communication and organizational skills.
- Significant clinical teaching and management experience.
- Experience working with low-income and vulnerable populations and a background in housing law are preferred.

**Hours, Salary, and Benefits:**

This is a full-time position based on a 40-hour work week. RFJ’s salaries are set on scale based on years of experience, The scale for this position is \$90,000 to \$120,000. RFJ offers an excellent benefits package, including employer-paid medical, dental, and vision insurance; generous sick, annual, and personal leave; life and disability insurance; and paid federal and local holidays. RFJ offers a hybrid work environment with three days in the office. While the applicant must be available to work a weekday schedule, there may be occasions when the applicant will be expected to work evenings and weekends for special work-related events.

**To Apply:** Each candidate should submit a resume, legal writing sample, and a cover letter by email to Linda Brooks, Director of Human Resources, at [hr@risingforjustice.org](mailto:hr@risingforjustice.org). Please include “HALC Director [your full name]” in the subject line of the email. References will be required at the time of the final interview.

**Application Deadline:** Review of applications will begin immediately and continue until the position is filled.

**About Rising for Justice:**

Created in 1969 and formerly known as DC Law Students in Court, RFJ is the oldest clinical teaching program in Washington DC. RFJ operates as a public interest legal services provider and clinical education program for law and social work graduate students and serves more than 4,000 clients per year. Much of RFJ’s work focuses on fighting eviction and displacement on behalf of low-income tenants in Washington DC. In addition, RFJ represents justice-involved DC residents in need of a fresh start by clearing their criminal records and individuals seeking family stability.

RFJ’s mission is to leverage the collective forces of students and experienced advocates to achieve justice for all. RFJ is committed to strengthening the voices of its low-income clients, working in collaboration with community partners, and rooting out the inequities that keep people in poverty. RFJ embraces equal justice and diversity as core values and strives to maintain a workplace that is vibrant, welcoming, innovative, and collaborative. The organization is committed to fostering the thoughtful exchange of ideas and to ensuring that all voices are heard and respected. Its commitment to diversity, inclusion, and non-discrimination includes race, sex, age, religion, national origin, sexual orientation, gender identity/expression, personal appearance, genetic information, political affiliation, marital status, family responsibilities, disability, status as a veteran, and any other characteristic protected by federal, state, or local law or regulation. Candidates of all identities, experiences, and communities are encouraged to apply.